DOINGWHATWORKS

Communities in Schools Student Eligibility and Planned Services

Jefferson Davis High School, Texas

Topic: Dropout Prevention

Practice: Academic Supports

Communities in Schools (CIS) partners with Jefferson Davis High School to provide additional support in dropout prevention and recovery efforts, working with students to minimize the barriers to graduation. Students who participate in CIS receive one-on-one attention from staff dedicated to making sure they stay in school and graduate.

This sample material includes two forms used by CIS:

- Student Eligibility Checklist. Before a student can be enrolled in the program, a teacher must complete this form to establish the student's eligibility based on Texas Education Code At-Risk Criteria. The criteria for participation in CIS include grade retention, low academic performance, teen pregnancy, homelessness, discipline or criminal problems, mental illness, English language learner (ELL) status, and free/reduced-price lunch eligibility.

- Student Assessment and Service Plan. Once a student is identified as eligible for the program, CIS staff members use this form to determine the specific services required to address the student's

individual barriers to success. Barriers are broken down by category (e.g., academics, academic support, attendance, behavior, and social services) and the recommended support services are identified by a number code:

- o   100 = Supportive guidance
- o   200 = Health and human service linkage
- o   300 = Parental involvement
- o   400 = Cultural enrichment
- o   500 = Academic enrichment
- o   600 = Career awareness

School administrators and academic support program leaders can adapt this form for their own needs according to the dropout prevention efforts in place. To learn more about Communities in Schools and the other support programs at Davis High, view the multimedia piece *Providing Support for Students Most at Risk*.

Communities In Schools

Houston

Student Eligibility Criteria Checklist

Campus ID: _____

Last Name: _____   First Name: _____   Grade: _____

Student is determined eligible for CIS services if at least one eligibility criteria below is met. All applicable criteria must be checked.

TEC At-Risk Criteria (Texas Education Code §29.081 (d) 1 thru 13 (g))

A student at risk of dropping out of school includes each student who is under 21 years of age, and who:

☐ 1   was not advanced from one grade level to the next for one or more school years.

☐ 2   if the student is in grade 7, 8, 9, 10, 11 or 12, did not maintain an average equivalent to 70 on a scale of 100 in two or more subjects in the foundation curriculum (Section 28.002) during a semester in the preceding or current school year, or is not maintaining such an average in two or more subjects in the foundation curriculum in the current semester.

☐ 3   did not perform satisfactorily on an assessment instrument administered to the student under Subchapter B, Chapter 39, and who has not in the previous or current school year subsequently performed on that instrument at a level equal to at least 110 percent of the level of satisfactory performance on that instrument.

☐ 4   is a student in pre-kindergarten, kindergarten, or grade one, two or three who did not perform satisfactorily on a readiness test or assessment instrument administered during the current school year.

☐ 5   is pregnant or is a parent.

☐ 6   has been placed in an alternative education program in accordance with Section 37.006 during the preceding or current school year.

☐ 7   has been expelled in accordance with Section 37.007 during the preceding or current school year.

☐ 8   is currently on parole, probation, deferred prosecution, or other conditional release.

☐ 9   was previously reported through the Public Education Information Management System (PEIMS) to have dropped out of school.

☐ 10   is a student of limited English proficiency as defined by Section 29.052.

☐ 11   is in the custody or care of the Department of Protective and Regulatory Services or during the current school year, is referred to the department by a school or law enforcement official or a juvenile court officer.

☐ 12   is homeless as defined by 42 U.S.C. Section 11302 and its subsequent amendments.

☐ 13   resided in the preceding school year or resides in the current school year in a residential placement facility in the district, including a detention facility, substance abuse treatment facility, emergency shelter, psychiatric hospital, halfway house, or foster group home.

Additional Legislative Eligibility Criteria

☐ 14   is eligible for free or reduced lunch. (Texas Education Code 33.151)

☐ 15   is involved in a family conflict or crisis. (Texas Education Code 33.151)

☐ 16   is a Temporary Assistance For Needy Families (TANF) recipient.

Comments: _____

_____

_____

CIS Staff Signature:_____   Date:_____

CIS Staff Code: _____   REVISED 08/11/10

Communities In Schools of Texas is a Stay In School program administered by the Texas Education Agency

Student Assessment and Service Plan 2010-2011

Revised 08/11/10

School Name and Code _____

Assessed by Staff Code _____

Assessment Date ____/____/_____

Communities
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Houston

Student Name (first) _____ (mi) _____ (last) _____

Student ID __ __ __ - __ __ - __ __ __ __   Grade _____

This student is on a ___ **9-week grading cycle (4 report cards)** or a ___ **6-week grading cycle (6 report cards)**. *Please check the correct box.*

Student Service Plan
Case Management is always a Planned Service

		Assessed Needs	Targeted by CIS	Targeted by Others	**Barriers to Success**	Planned Services 100	200	300	400	500	600
Acad.		1	1	1	Grades (70 or below; D or below)						
		2	2	2	TAKS (Previously Failed TAKS)						
Ac Support		3	3	3	Academic Readiness						
		4	4	4	Classroom Participation						
		5	5	5	Homework Completion						
		6	6	6	Language (ESL/LEP)						
Att.		7	7	7	Excessive Unexcused Absences						
		8	8	8	Excessive Tardies						
Behavior		9	9	9	Classroom Conduct						
		10	10	10	Delinquent Conduct (Involvement w/Judicial System)						
		11	11	11	Emotional Crisis						
		12	12	12	Mental Health						
		13	13	13	Family Conflict						
		14	14	14	Social Skills/ Self Esteem (may not be the only Barrier to Success)						
		15	15	15	In Need of Anti-Gang Education						
		16	16	16	In Need of Substance Abuse Education						
		17	17	17	In Need of Anti-Violence Education						
Social Services		18	18	18	Basic Needs - food, etc. (may not be the only Barrier to Success)						
		19	19	19	Career Development/Employment						
		20	20	20	College Readiness						
		21	21	21	Day Care						
		22	22	22	Grief/Death						
		23	23	23	Health (includes Pregnancy)						
		24	24	24	Housing						
		25	25	25	Life Skills (may not be the only Barrier to Success)						

In the "Assessed Needs" column, check the box for each Barrier to Success that you identified.

In the "Targeted by CIS" column, check the box for each Barrier to Success that CIS and its partners will directly address **OR**

In the "Targeted by Others" column, check the box for each Barrier to Success that will be addressed by someone not linked to CIS.

If this student is in *6th - 12th Grade*, what are his/her Higher Education Goals?

____ 0 No Immediate Plan to Enroll   ____ 1 2-Year College   ____ 2 4-Year College   ____ 6 Work/Employment

____ 3 Trade/Technical School   ____ 4 Military

If this student is in *12th Grade*, is (s)he eligible to graduate (i.e. "on-track")?   ____ Yes   ____ No

Verified by School Staff (Name): _____   **on (Date):** _____

Assigned to Staff Code _____   **Assessing Staff's Signature** _____

Level of Service _____   1 Prevention (all grades) OR _____   2 Intervention (grades 6-12 only)

Planned Services: 100 - Guidance; 200 - Health/Human Services; 300 - Parental Involvement; 400 - Enrichment; 500 - Academic Enhancement; 600 - Career Awareness

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