



SAMPLE MATERIAL

Crossland High School Guidance Department Activities

Crossland High School, Maryland

Topic: Helping Students Navigate the Path to College

Practice: Foster College Aspirations

Counselors at Crossland High School understand that targeted activities can effectively foster college aspirations for students at various stages of their high school career. For example, counselors encourage ninth graders' success in high school through discussion of decision-making strategies and the code of student conduct, while eleventh graders receive an increased focus on college- and career-preparation topics such as SAT, ACT, and job shadowing. This document provides guidelines for planning focused discussions and appropriately timed activities, such as college fairs, job shadowing, seminars, and career fairs.

SUGGESTED DISCUSSION TOPICS PER GRADE LEVEL

9 TH GRADE	10 TH GRADE	11 TH GRADE	12 TH GRADE
High School Orientation	Technical Academy	Technical Academy	Scholarships
Study Skills	Study Skills	College Visits	College Application Process
Graduation Requirements	Graduation Requirements	Concurrent Enrollment	FAFSA
Promotion Requirements	Promotion Requirements	AP Courses	Letters of Recommendations
Attendance Policy (AP 5113)	Early Graduation Options	College Fair	Career Fair
Code of Student Conduct	College Course Requirements	SAT/ SAT 2	SAT/ACT
Career Exploration	Career Exploration	Job Shadowing	NCAA Clearinghouse
Service Learning Hours	PSAT	College Readiness and Preparation	ASVAB
Post High School Plans	Post High School Plans	Transcripts	Graduation
Transcripts	AP Program options	PSAT	College 411 books
4 Year Planner	HSA's	Transcripts	Senior Contracts
HSA's		Financial Aid	
Decision Making Strategies		Post High School Plans (except college)	
		HSA's	
		ACT	

PGCPS Department of Guidance and Counseling Services Comprehensive School Counseling Program

School Counseling Department's Yearly Calendar

Date: June 2007To: Mr. Charles Thomas
PrincipalFrom: Ms. Brenda Harmon
Department ChairpersonSchool: Crossland High SchoolSchool Year: 2007 – 2008**DUE BY JULY 1, 2007**

As per our agreement, our school counseling department will manage the educational, career, and personal social domains as delineated in our school counseling plans. Professional School Counselors must become proactive in providing crucial information to students, parents, teachers, administrators, and the community regarding post-secondary options, including college.

SCHOOL COUNSELING DEPARTMENT'S YEARLY CALENDAR	
MONTH	DATE; TIME; TOPICS DISCUSSED; TARGETED AUDIENCE
AUGUST	Enroll new students. Adjust student schedules. AP Bridge program. Conduct classroom guidance lessons regarding Counseling Center & College Center access. Conduct staff workshops regarding Counseling Center & College Center activities.
SEPTEMBER	Parent/ Teacher/Student Conferences. Classroom guidance lessons regarding time management and tutoring resources. Back to School Night presentation. Parent / Student Conferences/Registration for Evening High School.
OCTOBER	Parent/Teacher /Student Conferences Code of Conduct assemblies. Jrs. & Seniors begin workshops in the College Center.
NOVEMBER	Honor Roll Assemblies. Parent /Teacher/Student Conferences. 9 th Grade Parent Night, 10 th grade Parent Night, Junior Parent Night & Senior Parent Night.
DECEMBER	Parent/ Teacher /Student conferences. Classroom guidance lessons regarding Service Learning hours. Service Learning school wide activity (Blood drive, Canned food drive).
JANUARY	Parent/Teacher/Student conferences. Honor Roll Assemblies. Code of conduct assemblies. Financial Aid / FAFSA Night for Parents
FEBRUARY	Parent/ Teacher /Student conferences. Classroom guidance lessons regarding GPA improvement and academic focus/refocus for second semester.
MARCH	Parent/Teacher/Student conferences. Honor Roll Assemblies. Career Day Activities . Student Conferences for SY 08-09 Schedules Middle School articulation activities.