DOINGWHATWORKS

Charting the Course to Academic Excellence
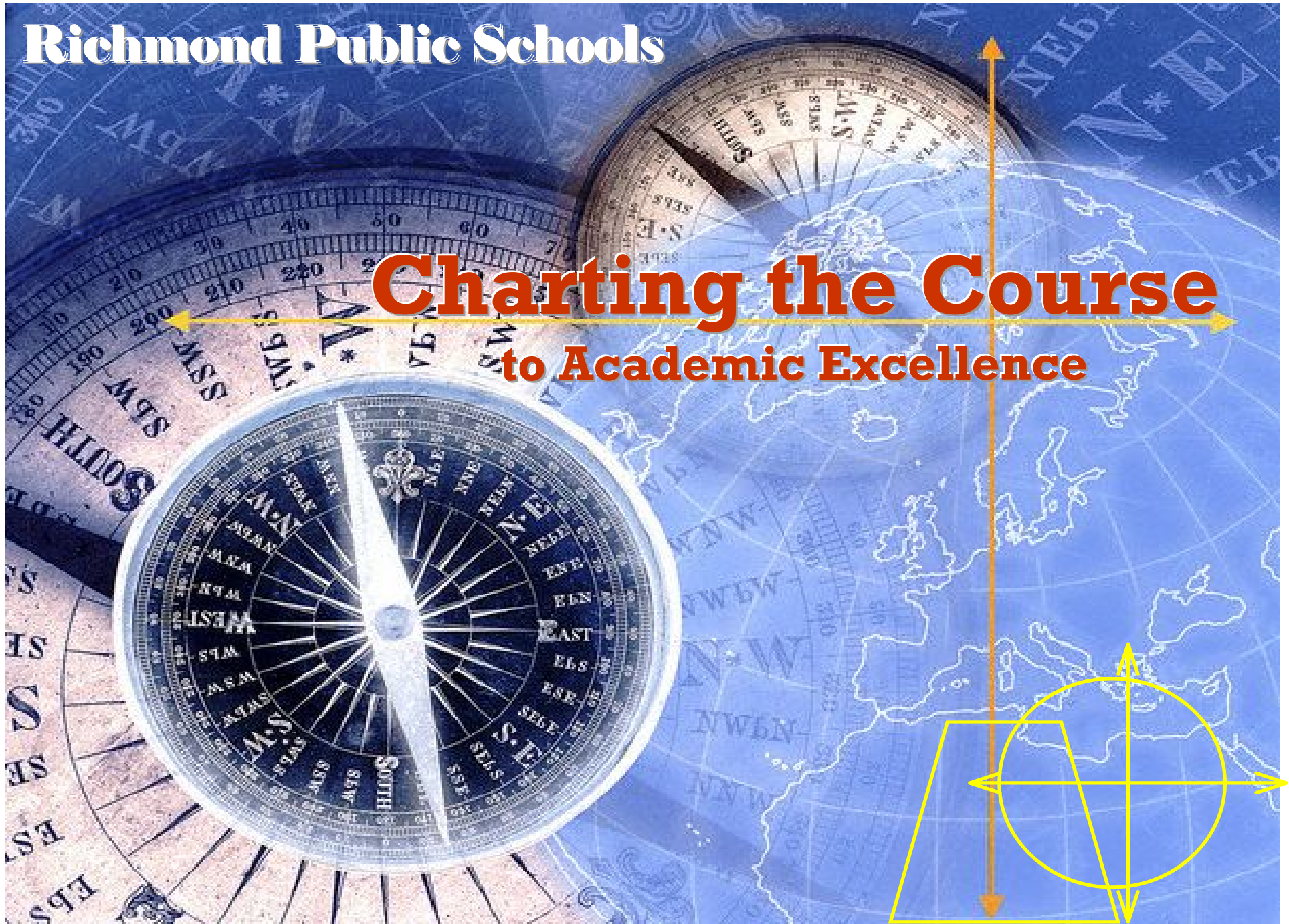### Fairfield Court Elementary School, Virginia

Topic: Turning Around Chronically Low-Performing Schools

Practice: Focus on Instruction

This document is an abridged version of a template for data management for elementary schools in the Richmond Public School District. The Table of Contents lists all of the tables from the original document; the DWW abridged version provides examples rather than the full set of tables to make the document more manageable. Charting the Course was created in response to recommendations from the Council of the Great City Schools. Fairfield Court Elementary School uses this template to record three-year data trends, data from the previous year, bi-weekly data reports, and discipline issues. These data then help Fairfield Court staff to direct and improve instruction.

DOINGWHATWORKS

Richmond Public Schools

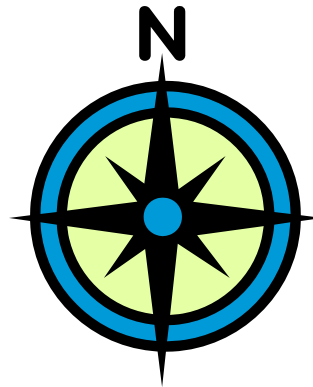# Charting the Course
to Academic Excellence

(Elementary School)

Richmond Public Schools
2005-06

Charting the Course

to Academic Excellence

Data Document for ✸ (Name of Elementary School)

2004-05 Accreditation Status (check one)
☐ **Fully Accredited**
☐ **Accredited with Warning**

2004-05 NCLB Status (check one)
☐ **Met AYP**
☐ **Met AYP through Safe Harbor**
☐ **Did not Meet AYP**

Mission: Educate ALL students to become highly successful, contributing citizens in a global society.

Vision: RPS as a premier learning community that is the first choice for ALL in Richmond and recognized nationally for student excellence.

Preface

This document was created in response to recommendations from the Council of Great City Schools. It represents a comprehensive effort to align the Charting the Course process with the Richmond Public Schools' strategic plan, its Balanced Scorecard, the Memorandum of Understanding with the Virginia Department of Education, and the School Improvement Plan. We intend this to be a living document, used to guide each school on a new course to academic excellence.

Table of Contents

(Items marked with ✹ to be automatically populated from RPS computer files)

(Tables shaded in 🟨 to be filled in at each school)

(Data Document for Name of Elementary School, repeated on each page)

Part I: Snapshot Data
A. 3-Year Trends

Goal 1: Improve Student Achievement

✸Three-Year Trends in Standards of Learning Test Results:
Number Passing/Number Tested & Percent Passing (WITHOUT Remediation Recovery)

School Year	3rd Grade English	3rd Grade Math	3rd Grade Science	3rd Grade History	4th Grade History	5th Grade Eng/Wr	5th Grade Math	5th Grade Science	Accreditation & AYP Status
2004-05	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	
2003-04	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	
2002-03	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	#P/#T %P	

✸Retention Data: Number and Percent of Students, by Grade Level

School Year	K	1st	2nd	3rd	4th	5th
2004-05	# / %	# / %	# / %	# / %	# / %	# / %
2003-04	# / %	# / %	# / %	# / %	# / %	# / %
2002-03	# / %	# / %	# / %	# / %	# / %	# / %

Goal 2: Promote a Safe and Nurturing Environment

✸Three-Year Trends in Discipline Referral Data: Number and Percent of Students Involved

Type of Discipline	2004-05	2003-04	2002-03
Out of School Suspensions	# / %	# / %	# / %
In-School Suspensions/Detention	# / %	# / %	# / %
Discipline Panel Hearings	# / %	# / %	# / %
Placed in RAP I/STARS/CCP	# / %	# / %	# / %

Goal 5: Strengthen Collaboration with Stakeholders

✸Three-Year Trends in Percent of Attendance

School Year	Student Attendance	Teacher Attendance
2004-05	%	%
2003-04	%	%
2002-03	%	%

B. Review of Disaggregated Data for Previous School Year (20nn-nn)

Goal 1: Improve Student Achievement

Spring 2005 SOL Performance by Test and Selected Subgroups

Group	3rd Grade English	3rd Grade Math	3rd Grade Science	3rd Grade History	4th Grade History	5th Grade Eng/Wr	5th Grade Math	5th Grade Science
General Education	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing
Remediation Recovery	# Tested # Passing % Passing	# Tested # Passing % Passing	N/A	N/A	N/A	N/A	N/A	N/A
Special Education	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing
VGLA	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing
VAAP	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing
RAP I/STARS	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing	# Tested # Passing % Passing

Goal 2: Promote a Safe and Nurturing Environment

✸Discipline Infractions by Grade Level for General Education

Discipline Infraction	Head St	VPI	K	1st	2nd	3rd	4th	5th
Out of School Suspensions	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
In School Suspensions/Detention	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
Discipline Panel Hearings	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
Placed in RAP I/STARS/CCP	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %

C. Current Year Configuration

Goal 1: Improve Student Achievement

✸September 30th Membership: Number of Students, by Selected Subgroup & Grade Level

Subgroup	Pre-K	K	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade
General Education							
Special Ed							
504 Plan							

Goal 2: Promote a Safe and Nurturing Environment

Alternative Education Committee

Members	Role		Meeting Dates

✸No-Show List

Student Name	Contact Plan	Follow-Up

Goal 3: Provide Strong Leadership

Grant Funding

Grant	Total Funding	Category	Amount

Goal 4: Enhance Capacity-Building Through Professional Development

Number & Qualifications of Staff

Staff Members	Total Number of Staff	Highly Qualified
Classroom Teachers (General Education)		# / %
Classroom Teachers (Special Education)		# / %
Guidance Counselors		# / %
Library Media Specialists		# / %
Instructional Assistants		# / %
Office/Clerical		N/A

Goal 5: Strengthen Collaboration with Stakeholders

Partners

Agency/Organization	Services Provided

Goal 6: Increase Parent and Community Satisfaction

Parent and Community Engagement

Type of Engagement	Number Involved
PTA Membership	
Volunteer	

Part II: Charting the Course Snapshot Data
A. Bi-Weekly Data Report

B. 45-Day (Quarterly) Update Report

Goal 1: Improve Student Achievement

✸ Membership: Number of Students by Grade Level for Each Quarter

Quarter	Subgroup	Pre-K	K	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade
1	General Education							
	Special Ed							
	504 Plan							
2	General Education							
	Special Ed							
	504 Plan							
3	General Education							
	Special Ed							
	504 Plan							
4	General Education							
	Special Ed							
	504 Plan							

✸Remediation Recovery Plan

✸ Students	✸ Content Area	Remediation Plan	Hours of Tutoring

Goal 2: Promote a Safe and Nurturing Environment

✸Discipline Infractions

Quarter	Discipline Infraction	Head St	VPI	K	1st	2nd	3rd	4th	5th
1	Out of School Suspensions	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	In School Suspensions	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	Discipline Panel Hearings	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	Referred to STARS/CCP	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
2	Out of School Suspensions	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	In School Suspensions	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	Discipline Panel Hearings	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	Referred to STARS/CCP	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
3	Out of School Suspensions	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	In School Suspensions	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	Discipline Panel Hearings	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	Referred to STARS/CCP	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
4	Out of School Suspensions	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	In School Suspensions	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	Discipline Panel Hearings	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %
	Referred to STARS/CCP	# / %	# / %	# / %	# / %	# / %	# / %	# / %	# / %

Goal 3: Provide Strong Leadership

Grant Budgeted vs. Actual Expenditures

Quarter	Grant	Category	Budgeted Expenditure	Actual Expenditure
1				
2				
3				
4				

Goal 5: Strengthen Collaboration with Stakeholders

Partners

Quarter	Agency/Organization	Services Provided
1		

Quarter	Agency/Organization	Services Provided
2		
3		
4		

✸ Percent of Attendance

Grade	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
HS										
VPI										
K										
1st										
2nd										
3rd										
4th										
5th										

Goal 6: Increase Parent and Community Satisfaction

Parent & Community Engagement

Quarter	Type of Engagement	Number Involved
1	PTA Membership	
	Volunteer	
2	PTA Membership	
	Volunteer	
3	PTA Membership	
	Volunteer	
4	PTA Membership	
	Volunteer	